

College of Business and Management, Tamkang University

Guidelines for Establishing the Fundraising Committee

Approved by the Departmental (Institute) Executive Board Meeting of College of Business and Management on August 7, 2012
Approved by the Academic Affairs Meeting of College of Business and Management on October 4, 2012

- Article 1 To comply with the University fundraising policy and engage in fundraising activities, to properly administer funds donated to the College and its associated Departments in the principles of transparency and fairness as to benefit teaching, research and administrative aspects of the College, the Fundraising Committee (“the Committee”) is hereby established.
- Article 2 The Committee is comprised of Dean and all Department Chairs, and the tenure of committee members is one year.
- Article 3 Duties of the Committee:
1. Review of every withdrawal and spending of the raised funds
 2. Institute and review of all rules and regulations in relation to the administering of the raised funds.
 3. Other fundraising related matters.
- Article 4 The committee is to be convened at least once every semester and chaired by the Dean. Extraordinary meetings can be convened if deemed necessary.
- Article 5 The quorum necessary for the Committee to convene shall be more than half of the total number of the committee members then in office; and matters shall be approved if more than half of the committee members present vote in favor.
- Article 6 The Departments’ applications for withdrawal and spending of the funds, shall only be submitted to the Committee’s review if it has been approved by the relevant authorities within the said Departments.
- Article 7 The Guidelines and its amendments, after being approved by the College Affairs Meeting and promulgated by the President, shall become effective on the date of its announcement.